

# MEMORANDUM


STATE OF ALASKA


DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

Business Partnerships and Employment Security Divisions

TO: All DBP and ESD Staff Members

DATE: October 3, 2007

FROM:   
Corine Geldhof, Director  
Division of Business Partnerships

  
Thomas Nelson, Director  
Employment Security Division

SUBJECT: Changes to Individual  
Training Account Policy  
and Funding Limits

The Alaska Workforce Investment Board has authorized the Division of Business Partnerships (DBP) to review and determine designated limits on the funding of services provided to participants of the programs authorized under the Workforce Investment Act (WIA). Individual Employment Plan (IEP) limits comprise three categories: WIA funds for training services, supportive services and needs related payments. In order to ensure effective and efficient use of training funds under the WIA, effective October 1, 2007 the limits for new enrollees are as follows:

Limits per IEP	Training (ITA) - Limits per Participant	Support Services (SS) - Limits per Participant	Needs Related Payments (NRP) - Limits per Participant	Total Limits - of SS and NRPs combined - per Participant
WIA Adult	\$10,000	\$10,000	\$5,000	\$10,000
WIA Dislocated Worker	\$10,000	\$10,000	\$10,000	\$10,000
WIA Youth	\$5,000	\$1,000	N/A	\$1,000

The Employment Security Division, Assistant Director of Career Support & Training Services or designee must authorize the issuance of NRPs to Adult Program participants and is authorized to approve exceptions to the Adult and Dislocated

Worker Program participant limits for ITA's, support services, and NRPs. DBP's WIA Youth Program Lead or designee may approve exceptions to the per participant limits for ITA's and Support Services for youth.

Cc: Greg Cashen, Executive Director, Alaska Workforce Investment Board  
Michael Lohmann, Adult and Dislocated Worker Program Lead, DBP  
Diedre Bailey, Youth Program Lead, DBP  
Margie Germain-Antrim, Program Coordinator, DBP  
Ken Mill, Assistant Director, CSTS, ESD  
G. Ole Olson, ESD